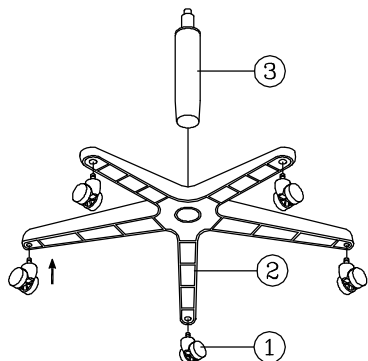


Assembly, Operating & Maintenance Instructions

Attention: Please remove all items from the carton, and verify all pieces before assembly.

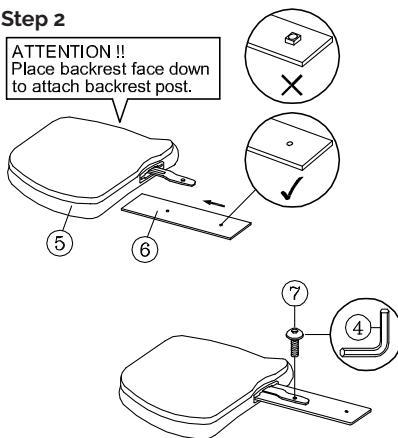
BURO ROMA 3L Executive Chair

Step 1

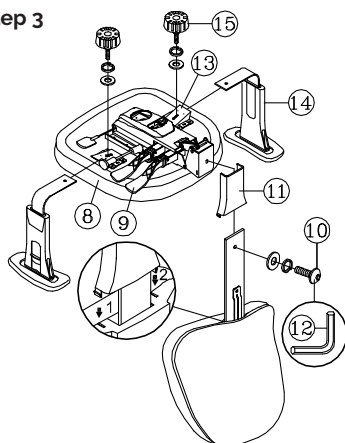


Step 2

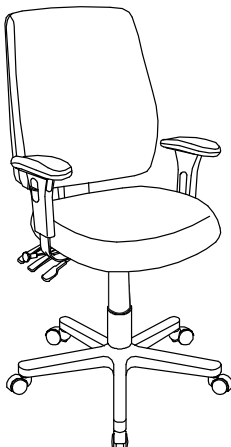
ATTENTION !!
Place backrest face down
to attach backrest post.



Step 3



Step 4



Parts List

KEY	QTY	DESCRIPTION
1	5	Castors
2	1	Base
3	1	Gas Lift
4	1	M5 Allen Wrench
5	1	Backrest
6	1	Backrest Post
7	1	Back Post Post Screw
8	1	Seat
9	1	Mechanism
10	3	Backrest Bolt + Washers
11	1	Backrest Bellow
12	1	M6 Allen Wrench
13	2	Arm Brackets
14	1	Armrests
15	1	Arm width Adj. Knobs + Washers

Care & Maintenance

GENERAL CARE

- To maintain the appearance of non-upholstered parts wipe the surface with a clean cloth dampened with a mild detergent solution.
- Do not remove any parts for separate cleaning.
- Do not saturate the fabric or interior with water or other cleaning liquids.
- Do not shampoo clean.
- Do not clean with hot water extraction machine.
- Do not clean with onsite drycleaning machine.
- Protect from direct sunlight, heat and weather.

FABRIC UPHOLSTERY CARE

- Wipe with a clean cloth dampened with a mild upholstery detergent solution.
- A soft bristle brush may be used to remove ingrained soil.
- Spot clean as above.
- Treat spills and stains as soon as possible.
- Persistent stains may require treatment by a professional cleaner.
- May be cleaned with dry powder cleaners.
- Allow to dry thoroughly before reuse.

Upholstery & Foam Specs*

FOAM

Flame Resistant: Ca117 Section A Part I & Section D Part II

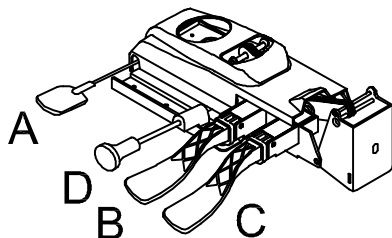
UPHOLSTERY: FABRIC

Flame Resistance: Ca117 Section E Class I

*This applies only to standard Buro Seating stock. Any customer specified upholstery may not meet these specifications.

MECHANISM OPERATING INSTRUCTIONS

- A Pneumatic seat height adjustment.
- B Seat angle adjustment: Seat angle adjusts independently with a single lever.
- C Backrest angle adjustment: Back angle adjusts independently with a single lever.
- D Sliding seat: It provides seat depth adjustment for different user leg lengths.



Preventative Maintenance & Warning!

- Use this product only for seating one person at a time.
- Do not use this chair as a step stool/ladder.
- Do not sit on any part of the chair except the seat.
- Do not use this chair on uneven floor surfaces.
- Do not interfere with the operating of the gas lift.
- Do not use chair unless all bolts, screws and knobs are tight.
- At least every six months check all bolts, screws and knobs to ensure they are tight.
- If any parts are missing, broken, damaged or worn do not use the product until repairs are made using factory authorised parts.
- Dispose of packaging properly.
- Plastic bag is not a toy.
- Do not use plastic bag as a head covering as it may cause suffocation.
- Failure to follow these warnings could result in serious injury.